



## NYC Metro RID Board Meeting Agenda

**Date:** January 9, 2009

**Attending:** Melisa March, Cathy Markland, Sara Kusnetzky, Rebecca Weinberger, Glenn Sheprow, Caroline Burrow, Donna Lee, Pat Dash, Chris Tester, Heather Paradise

**Commenced:** 5pm

### Announcements:

1. Much thanks to Rebecca Weinberger for graciously allowing us to meet at her apartment.

### Old Business:

1. Emergency Fund- The committee will consist of Stephanie Feyne(chair), Janice Rimler, and Lynette Taylor. The link is up on the website. Stephanie sent the board the application to apply for the EF money. No feedback-the board approves.
2. Ad Hoc Advocacy committee- Bobbie Barnfather is the chair. They are looking into setting up a meeting in Jan. or Feb. to discuss City Tech matters. Bobbie will contact Cathy to discuss.
3. Mentoring-Caroline met with Rob Hills to discuss what would be needed in order to transfer the grant money (\$1440) to Metro. Caroline gave Melissa the contract to sign and will give it back to Rob. Rob has already sent a Memo of Understanding (MOU) to the powers that be who are providing us the funds to pay mentors, and the funds have been allotted to Metro. Donna has the invoice that was set up for billing, and Caroline will return it to Rob. The MOU and invoices are the only documentation required on Rob's end at this time. Metro simply bills LAGCC for the funds, LAGCC pays Metro, and then Metro distributes the money to mentors. There is no particular process or stipulation for how the money is distributed. It will be up to Metro to decide what these requirements will be, how to enforce them, and what documentation will have to be provided prior to payment. Caroline will email the mentor/mentee's to let them know what documentation is required for the mentors to be paid. The mentee's will mail this documentation to Caroline.

### Committee Reports:

1. DIRC- hoping for a Feb. meeting on CDI's
2. PDC-We are trying to get a Friday night/Saturday workshop for the month of February. Looking at Feb. 7th/8th or Feb. 28/March 1st.
3. LTA & office rep-Total performance exams administered in 2008:  
CDI – 2, CI – 10, CT – 12, NIC – 29, SC:L – 3 (note from JJ: I think I inadvertently omitted these from previous reports)  
Total – 56 (N.B.: This exceeds the 50 performance tests RID asks super sites to administer in one year.)  
Total written exams administered in 2008:  
CDI written – 10  
NIC written – 5  
OTC written – 1  
Total – 16

Special thanks to Lisa Dennett, Cathy Markland , Maria Micioni , Mary Darragh-Maclean, and Lusanne Massaro for their assistance in serving as LTAs this fall.

Special thanks to Susie Morgan and SignTalk for their initiative in getting so many CDI written exam candidates to take their exams here at TC.

4. Scholarship- Debbie sent a scholarship checklist, stating the requirements for scholarship recipients, along with a number of changes she made to the wording of the checklist. The Board reviewed and approved. The announcement has been sent and posted in the NL regarding scholarship opportunities for the 2009 National Conference. Stephanie Feyne updated the website to show the information about the new stipend for 2009.

### **New Business**

1. Debbie Swamback has been chair of the PDC for over 5 years. Melissa March motioned to buy her a thank you gift of a \$75 Zabar's gift certificate as a thank you for her service. Caroline Burrow seconded. Motion passed.
2. Sam Tallerico asked the board to increase the student interpreter stipend from \$25 to \$75. Cathy Markland motioned to not increase the stipend at the present time but hold discussion of an increase until next year. Donna Lee seconded. Motion passed.
3. Sara Kusnetsky motioned to donate \$500 to the national RID conference. Caroline Burrow seconded. Motion passed.
4. Sadly, Janice Rimler's father passed away. Rebecca Weinberger motioned to a lot \$75 to be donated to a TBA charity in memory of her father. Glenn Sheprow seconded. Motion passed.
5. At the conclusion of the Metro Board meeting, the entire metro board went to the NAOBI meeting held at 350 Jay Street. The board was warmly welcomed by NAOBI President Robin Lamour and its members. Co-President Melissa March and VP Sara Kusnetsky made a presentation about Metro RID and encouraged people to join Metro. It was great evening and lots relationships and connections were made.

Meeting adjourned: 5:30 pm