



NYC Metro RID

Board Meeting Minutes

Date: October 22nd, 2010
Attending: Chris Tester, Kathy Walley, Jennifer Ward, Mandy Heinbaugh, Sarah Brandenburg, Janice Quiles
Commenced: 6:20pm

Announcements:

1. Discussion of how board related things were going:
 - Sarah feels she could take on more responsibility if there's anything that needs covered.
 - Janice said that the website is a big project so we will have to wait and see how things progress.
 - Chris is concerned about the mentoring program and how to get it going again. Not sure if people are actively looking or seeking it out, but Dori will look into that. Is Caroline Burrow still interested in being the chairperson?
2. Budget is the same.

Old Business:

Committee Reports:

1. CMP – no real info but Amy Meckler and Amy Greenwood are working together to clean up website. The term starts January 1st, so should make sure things are updated. There were recent changes to CEUs so someone should contact RID to make sure all updates are accurate.
2. PDC Committee Update:
 - On Nov. 17th, Libby Gatlin will present on stress relief after the Metro meeting. Debbie will send info to Metro RIDBits and the website this weekend.
 - Debbie is in the early stages of talking to another presenter about interpreting in the digital age (i.e. Social networking) ethical considerations.
 - Debbie has the old results from the survey Corrie sent out. She will be meeting with folks about creating a series related to legal interpreting. This is a work in progress.
3. DIRC – last time there was a meeting was last year and Chris Tester hosted. Maybe advertise remember we have this if people have issues, hearing and deaf. Right now no issues to discuss.

4. Emergency Fund – we are able to go over the 3,000.00 set for that, but if we do where does that money go?
5. Fundraising – this is important, but we need a specific idea.
 - Bill Moody mentioned he had done something one time with acting with Al B. and Alan Champion. Bill would like to do something now for Alan champion for the 20 years he has given to theatre.
 - Money could also be raised for laptop if that idea is accepted.
6. Scholarship – in order to continue scholarships, perhaps there needs to be a fee increase for membership.
7. Membership – what are the incentives for students to join? Maybe we need to come up with ideas incentives. Chris will write up a proposal and see what it looks like – what are the rules? Ex: MUST be a 1st year students (not second year). We can check with Bram to see how many students we typically get and research other organizations as to what they do.
8. Coordinating interpreters for post-meeting workshops: Sam Tallerico (General Meeting Interpreter Committee Chair) and Debbie Olsen (PDC Committee Chair) will be working together to coordinate interpreters for these workshops. This is to ensure that when the mentorship team interprets the workshop they are an appropriate match for the demands of the job. This furthers our goals of creating safe mentoring opportunities for our membership and effective communication at our workshops.
9. Website/Directory - Janice, Amy, and Mara were planning to have meeting about going digital. Does our website have the “power” to support the PDF in the past, does it have enough memory? Jen asked – how do we pay for memory, what do we do if we need more storage? Amy would like to have a meeting with Nicole and Janice to discuss new designs and organization. Make sure newsletter deadlines are up on the website. Send to Janice Rimler to remind on Metrobits.
10. Directory - Bram – cost \$100 for paper, labor, etc. Bram needs volunteers for the Directory.
11. Newsletter – Jana said GAP wants to put something in our newsletter. Perhaps we them since they are a for profit company. We don't pay because people pay for membership. Jen said we probably pay tax on that because we are not for profit. Or we could make them supporting member. Maybe increase that cost to differentiate individual vs. organization. Perhaps it is time to review membership fees and increase some. How long have fees been in tact? What is the difference for profit vs. non profit 501 c 3? Look into this and report back at next board meeting. What about guidelines for advertising? What are the standards?
12. Office Manager – there are a lot of boxes of RID stuff. Maybe we can find some money to pay for storage of files. Right now stuff is all over the place – Jeff has some, past and current Presidents have, Cathy Markland may have stuff. We would like to keep everything all in one place.
13. Bylaws – there will be a meeting on November 1st from 6-8:30 to review the Metro Bylaws. Kathy will send an email and the meeting will be at Kathy's apartment. The working committee is Kathy Wally, Jana Owen, Michael

Anthony, Pat Dash and Joann Kranis. Kathy has also learned that Beth, JoAnn and Stephanie are a few of the members who have actively worked with the Bylaws in the past. They may be good folks to contact if we have questions.

14. GRC - Chris set up the first group meeting for December 8th, possibly 6-8, no location yet. Michael Anthony, Beth Prevor, Chris Tester and Jana Owen were in contact with Janet Bailey last week about developing a relationship between GRC and Metro. The 3 goals - someone proficient with New York law, Interpreters and how to contact them. (Side note GAP is the national term). We can contact whoever has expertise in whatever area. Janet is excited to have a connection with the local level. She is happy to give a presentation here with information. Perhaps she could come and present for a workshop. Arlene Weiss is on the committee as well. There is no line item yet or vote needed until things are set.

New Business:

1. Sarah and Jen were discussing the possibility of purchasing a laptop for the board secretary. There are pros (easy and convenient to take notes for minutes if they don't have their own) and cons (what if they don't want the responsibility) to this. We will need to have some sort of agreement to be signed. It could also be used for workshop presentations. Kathy suggested the general membership might have something to donate. Would it be tax deductible? Mandy will type up an agreement and send to Chris to look over.
2. CQ and Chris will change over the account to Chris's name.
3. Nominations – summaries of what we will vote on so we can vote at general meeting on November 17th.
4. People are interested in more all day workshops next year.
 - Kathy has started researching locations for this.
 - Chris has two dates in mind for all day workshops that most people can go to.
 - Debbie Olsen doesn't necessarily need to be available for the workshop, but she will need to know the date in order to secure a presenter.
 - Kathy has some ideas for all day workshops. One idea is interpreting during the digital age (internet, blackberrys, Facebook, social networking etc.). Another idea is legal interpreting, but maybe not for the all day workshop.
 - The workshop after the GM on November 17th will be Libby Gatlin presenting on stress reduction.
 - Corrie had previously sent a survey to members about the kinds of workshops people are interested in. Perhaps Debbie O. can look back at results for idea.
 - Perhaps we can do this in January sometime, suggested time 9am-4:30pm.
 - Kathy, with a couple members, will go check out a place on the west side that SignTalk used before. LaGuardia CC could also be a possibility since people are familiar with it and there is parking.

5. Does Metro need Liability insurance or are we covered under national?
6. Janice and Chris will figure out days/times to come to talk to LaGuardia students about joining Metro.
7. Next general meeting is Wednesday Nov 17th and the next general meeting after that will be January 26th.

Meeting adjourned 8:25